

# Terms & Conditions

## Overview

AI Recruitment Agent (AIRA) is an AI-powered recruitment automation system designed to help organizations streamline and manage candidate interactions, communication, and evaluations effectively. We are committed to protecting your privacy and ensuring transparency in how recruiter and candidate data is collected, used, and stored.

## Data Collection

AIRA collects the following types of data:

- Candidate details (name, contact information, resume, interview responses, communication logs)
- Recruiter information (name, organization, department, communication details)
- Interaction metadata (timestamps, feedback, response insights, job post details)

All data is securely stored within your organization's authorized database or cloud environment.

## Data Usage

The data collected is used solely for:

- Assisting recruiters in screening and evaluating candidates
- Facilitating communication between recruiters and candidates
- Generating insights and analytics for hiring performance

We do not share, sell, or transfer any data to third parties.

## Data Security

AIRA uses enterprise-grade encryption and follows industry-standard security protocols. All access is restricted to authorized users, and the data remains securely within your organization's control.

## User Consent

By using AIRA, users (recruiters, candidates, and administrators) consent to the collection and processing of information as outlined in this policy.

## Third-Party Services

AIRA may integrate with third-party services such as communication APIs (e.g., Twilio, OpenAI, or similar) to deliver recruitment-related functionality. No personal data is transferred outside the operational scope.

## Changes to This Policy

We may update this Privacy Policy periodically. Any changes will be communicated through your organization's administrator or official communication channels.

## **Acceptance of Terms**

By installing and using the AI Recruitment Agent (AIRA), you agree to comply with and be bound by these Terms and Conditions. If you do not agree, please refrain from using the application.

## **License**

AIRA is licensed for use within your organization's internal system. Redistribution, resale, or modification outside the licensed environment without prior written consent is prohibited.

## **Usage Guidelines**

- AIRA must be used in compliance with your organization's data protection policies.
- Users must not upload inaccurate, misleading, or unauthorized data.
- Recruiters and admins are responsible for maintaining ethical and lawful recruitment operations.